DA Computer Training & Repairs Training Course Schedule 2009

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Course Name	Level	Time	Days	Price	May	June	July	August	September	October
MS Word 02/03	Intro	9am-4pm	1	$295.00	11th	1st	6th	3rd	7th	5th
	Intermediate	9am-4pm	2	$595.00	18 &19th	8 & 9th	13 & 14th	10 & 11th	14 &15th	12 & 13th
	Advanced	9am-4pm	1	$325.00	25th	15th	20th	17th	21st	19th
MS Word 07	Intro	9am-4pm	1	$295.00	12th	2nd	7th	4th	8th	6th
	Intermediate	9am-4pm	2	$595.00	20 & 21st	10 & 11th	15 & 16th	12 & 13th	16 & 17th	14 & 15th
	Advanced	9am-4pm	1	$325.00	26th	16th	21st	18th	22nd	20th
MS Outlook	Intro	9am-4pm	1	$295.00	27th	17th	22nd	19th	23rd	21st
	Intermediate	9am-4pm	1	$295.00		24th	29th	26th	30th	28th
MS Publisher	Intro	9am-4pm	1	$295.00	15th	5th	2nd	7th	11th	9th
	Intermediate	9am-4pm	1	$295.00	29th	19th	10th	22nd	25th	23rd
MS PowerPoint	Intro	9am-4pm	1	$295.00	22nd	12th	3rd	14th	18th	16th
	Intermediate	9am-4pm	1	$295.00	28th	18th	17th	21st	24th	22nd
MS Access 02/03	Intro	9am-4pm	1	$295.00	On Request	On Request	On Request	On Request	On Request	On Request
	Intermediate	9am-4pm	2	$595.00	On Request	On Request	On Request	On Request	On Request	On Request
	Advanced	9am-4pm	1	$325.00	On Request	On Request	On Request	On Request	On Request	On Request
MS Access 07	Intro	9am-4pm	1	$295.00	On Request	On Request	On Request	On Request	On Request	On Request
	Intermediate	9am-4pm	2	$595.00	On Request	On Request	On Request	On Request	On Request	On Request
	Advanced	9am-4pm	1	$350.00	On Request	On Request	On Request	On Request	On Request	On Request
Excel 02/03	Intro	9am-4pm	1	$295.00	13th	3rd	8th	5th	9th	7th
	Intermediate	9am-4pm	2	$595.00	18 & 19th	8 & 9th	13 & 14th	10 & 11th	14 & 15th	12 & 13th
	Advanced	9am-4pm	1	$325.00	On Request	22nd	27th	24th	28th	26th
Excel 07	Intro	9am-4pm	1	$295.00	14th	4th	9th	6th	10th	8th
	Intermediate	9am-4pm	2	$595.00	20 & 21st	10 & 11th	15 & 16th	12 & 13th	16 & 17th	14 & 15th
	Advanced	9am-4pm	1	$325.00	On Request	23rd	28th	25th	29th	27th
MYOB	Day to Day Processing	9am-4pm	1	$350.00	14,28	4,18,25	9,23	6,20,27	3,10,24	1,8,22,29
	End of Period Reconciliation	9am-4pm	1	$350.00	12,26	2,16,23	7,21	4,18,25	1,8,22,29	6,20,27
	Payroll	9am-1pm	0.5	$175.00	11,25	1,15,22	6,20	3,17,24,31	7,21,28	5,19,26
Windows Vista	Vista	9am-4pm	1	$250.00	On Request	On Request	On Request	On Request	On Request	On Request
Dreamweaver	Intro	9am-4pm	1	$350.00	On Request	On Request	On Request	On Request	On Request	On Request
	Intermediate	9am-4pm	2	$725.00	On Request	On Request	On Request	On Request	On Request	On Request